

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
November 10, 2025
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ROLL CALL	SUPERVISORS –Libby Loudenslager, Kelly Wall, Brent Sailhamer, and Dave Bush
ATTENDEES	<p>Faye Romberger, Jessica Baim, Phillip Brath, P.E., Township Engineer, Brandon Slatt, Township Manager, Michael Pykosh, Esquire, Thomas Wargo, Police Chief, Frank Setlak, Gary Reihart, Sheila Covert, Brian Pinamonti, Ken Farnier, Tom Carl, Sandra Eimer, Chelsie Markel, Jen Hendricks, John Baranski, Gene Baptisti, Lynn Carl, Charlotte Pinamonti, Sue Rizzo, Joe Rizzo, Gabvielle, Mike Kreiger, and Cory Greene</p> <p>Zoom Attendees –Borkenhagen, Friend, Hector Morales, Kristen Stagg, and Veronica Tustin</p> <p>Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.</p>
CALL TO ORDER	Chairman Sailhamer called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSION	Chairman Sailhamer announced that the Board of Supervisors held an executive session on Monday, November 03, 2025, after the Work Session to discuss a personnel matter.
FIRE REPORTS	Chief Hector Morales presented the Northern York County Fire Rescue Fire Report for the Month of October 2025.
PUBLIC COMMENT	<p>Chairman Sailhamer asked for public comment.</p> <p>Joe Rizzo - 60 Creek Road – stated that he supports South Mountain Trolley Greenway. The trail will only happen if Carroll Township is included in the trail. He is interested in using the trail.</p>

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POLICE REPORT

Chief Thomas Wargo presented the Police Report for the Month of October 2025.

Chief Wargo stated that the Department received a letter from Chief David Lash from the Northern York County Regional Police Department thanking the Carroll Township Police Department for their unwavering support, professionalism, and compassion that was provided following the tragic deaths of their three Officers.

Chief Wargo also stated that he received a letter from Sgt. Michael Lohr which stated that Officer Christopher Migatulski has successfully completed the Field Training program with the Carroll Township Police Department. Officer Migatulski will be put on the regular schedule starting January 2026.

Chief Wargo also made the following statements:

1. Wanting the Board to know that Chief Castle passed away.
2. Michelle Kloug Animal Control Agreement will be on the December Board of Supervisors Work Session Agenda for discussion.
3. There is a Chief in Adams County that is interested in purchasing old car 5 and this matter will be on the December Board of Supervisors Work Session Agenda for discussion.
4. He is working on a Grant for in-car cameras and body worn cameras. He will need a Resolution passed for this grant.

**LIFE SAVING
AWARD**

Chief Wargo presented a Police Life Saving Award to Officer Matthew Shapley for his actions taken on a call in Monaghan Township on November 01, 2025.

**PERMISSION TO
PROCEED TO
HIRE NEW OFFICER**

It was moved by Supervisor Wall, seconded by Supervisor Loudenslager, and unanimously carried to authorize Chief Thomas Wargo to proceed with the process to hire a new Police Officer.

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**EMPLOYMENT
AGREEMENT FOR
CHIEF WARGO
TABLED**

It was moved by Supervisor Wall, seconded by Supervisor Loudenslager, and unanimously carried to table the Employment Agreement for Chief Thomas Wargo until the December 08, 2025, Board of Supervisors Meeting.

**SPCA OF YORK
COUNTY 2026
ANIMAL CARE
AND HOUSING
AGREEMENT**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to enter into the SPCA of York County 2026 Animal Care and Housing Agreement dated September 23, 2025, beginning January 01, 2026, at 12:00 a.m. and continue until December 31, 2026, at 11:59 p.m., and pay an annual sum of \$5,827.00 on or before December 31, 2025.

**RESOLUTION
NUMBER 2025-21
TO OPEN LICENSE
PLATE READER
ACCOUNT**

It was moved by Supervisor Loudenslager, seconded by Supervisor Wall, and unanimously carried to adopt Resolution Number 2025-21 – A Resolution of the Board of Supervisor, the Township of Carroll, County of York, Commonwealth of Pennsylvania, Designating a Depository for the Township Funds for the License Plate Reader.

**RESOLUTION
NUMBER 2025-22
TO OPEN UTILITY
ALL-TERRAIN
VEHICLE ACCOUNT**

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2025-22 - A Resolution of the Board of Supervisors of the Township of Carroll, County of York, Commonwealth of Pennsylvania, Designating a Depository for the Township Funds for the Utility All-Terrain Vehicle.

**APPROVAL OF THE
TREASURER'S
REPORT**

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to approve the Treasurer's Report dated November 10, 2025, as submitted, which includes the Open Bill List up to and including November 04, 2025, in the amount of \$70,693.87, Cash Flow Reports for October 2025, compared to Budget Reports for October 2025, and Check Register Report for October 2025 to ratify the October 2025 Bill List.

**OCTOBER 06, 2025
WORK SESSION
MINUTES
APPROVED**

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to approve the October 06, 2025, Board of Supervisors Work Session Minutes as submitted.

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OCTOBER 13, 2025 MEETING MINUTES APPROVED	It was moved by Supervisor Loudenslager, seconded by Supervisor Wall, and unanimously carried to approve the October 13, 2025, Board of Supervisors Meeting Minutes as submitted.
PLANNING COMMISSION APPOINTMENT D.J. PELTIER	It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to appoint D.J. Peltier to fill the unexpired seat of Chad Reed on the Carroll Township Planning Commission to expire March 2026.
CERTIFIED PUBLIC ACCOUNTING FIRM APPOINTMENT HAMILTON & MUSSEY, P.C.	It was moved by Supervisor Loudenslager, seconded by Supervisor Wall, and unanimously carried to award the RFP for a Certified Public Accounting Firm to perform the year end accounting services to Hamilton & Mussey, P.C. as the Accounting Firm to audit the Township Funds for 2025, 2026, and 2027 in the amounts of 2025 - \$9,000.00, 2026 - \$9,450.00, 2027 - \$9,900.00.
ENGINEERING CONSULTANT APPOINTMENT FOR ROUNDABOUT	It was moved by Chairman Sailhamer, seconded by Supervisor Wall, and unanimously carried to appoint Kimley Horn as the Engineering Consultant for the roundabout at the intersection of W. Siddonsburg Road and Ore Bank Road.
TOWNSHIP SOLICITOR APPOINTMENT	It was moved by Chairman Sailhamer, seconded by Supervisor Loudenslager, and unanimously carried to appoint MPL Law Firm, LLC, John J. Baranski, Jr., Esquire, as Carroll Township's Solicitor at the rate of \$180.00 per hour.
PETROFF PROPERTY STORMWATER ISSUES UPDATE	<p>Brandon Slatt stated that he talked to Tom Smith at York County Conservation District and they will not inspect subsurface issues.</p> <p>Supervisor Bush read some sections from the Carroll Township Stormwater Ordinance. He feels the Township needs to get people in to do something about this water issue.</p> <p>Ken Farner – 285 Ore Bank Road – stated that he feels that EPA should get involved.</p>

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SANDRA EIMER
STORMWATER
WAIVER REQUEST
APPROVED

It was moved by Chairman Sailhamer, seconded by Supervisor Wall, and unanimously carried to grant Sandra Eimer – 300 Normandy Lane – Stormwater Waiver Request pertaining to Carroll Township Code §428.17.E.(6) to allow the infiltration system within the minimum setback of 20 feet from all residential structures contingent upon Ms. Eimer signing a sworn statement releasing the Township of all liability.

Supervisor Bush stated the infiltration system is 11 feet away from Ms. Eimer’s house.

PERMISSION
TO ADVERTISE
THE PROPOSED
2026 BUDGET

It was moved by Supervisor Wall, seconded by Supervisor Loudenslager, and unanimously carried to authorize the Township Secretary/Treasurer to advertise the Proposed 2026 Budget for public view and for action at the December 08, 2025, Board of Supervisors Meeting.

AWARD THE
2025 – 2026
ROAD SALT/
DEICER BID

It was moved by Chairman Sailhamer, seconded by Supervisor Loudenslager, and unanimously carried to award the Capital Region Council of Governments 2025 – 2026 Road Salt/Deicer bid to the lowest bidder, Morton Salt at \$79.17/ton FOB delivered.

RESOLUTIONN
NUMBER 2025-17
2025 CARROLL TWP
AND DILLSBURG
BOROUGH MULTI-
MUNICIPAL
COMP PLAN
TABLED

It was moved by Supervisor Wall to schedule a public hearing for Monday, December 08, 2025, at 6:00 p.m. Motion died for lack of a second.

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to table Resolution Number 2025-17 – A Resolution of Carroll Township, York County, Pennsylvania to adopt the 2025 Carroll Township and Dillsburg Brough Multi-Municipal Comprehensive Plan dated October 2025.

Supervisor Wall stated we should remove the Richwine property from the Comp Plan since they requested it to be removed. She also feels that any references to South Mountain Trolley and all public comments should be removed.

Chelsie Markle – 151 Quail Drive – feels the comments listed in the Comp Plan are from the surveys received and should not be

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removed. Also feels the Richwine property should not be removed.

Supervisor Bush asked how much did the comp plan cost. He feels the advertisements, all references to the South Mountain Greenway Trolley, and public comments should be removed from the Comp Plan. He stated that the Cumberland Valley Railway from Mechanicsburg to Dillsburg, 25 years later the land was converted back to the original property owners.

**TOWNSHIP
MANAGER'S AT
WILL EMPLOYMENT
AGREEMENT**

It was moved by Chairman Sailhamer, seconded by Supervisor Wall, and unanimously carried to enter into the Township Manager's at Will Employment Agreement for Brandon Slatt from January 01, 2026, to December 31, 2027.

**ADDITIONAL ITEMS
DISCUSSED**

Brandon Slatt, Township Manager, stated that the final Verizon Contract has been agreed upon. Should be receiving it soon for action.

**COMMITTEE
REPORTS**

There were no committee reports.

ADJOURNMENT

It was moved by Supervisor Wall, seconded by Supervisor Loudenslager, and unanimously carried to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary