

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
NOVEMBER 13, 2018  
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**ROLL CALL** SUPERVISORS – Bruce Trostle, Andy Ritter, Brian Schmick, Richard Rocco (arrived at 6:50 p.m.), and Kelley Moyer-Schwille

**ATTENDEES** Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Peggie Williams, Kevin Tracey, Tommy Scanlon, Jeff Walters, Michael Whitzel, Hector Morales, Todd A Lyons, Dave Whitcomb, Bob Kubistek, Chris Doll, Logan Doll, J.K. Suter, Craig Miller and Dan Brown

**CALL TO ORDER** Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**EXECUTIVE SESSIONS** Chairman Ritter announced that the Board of Supervisors held Executive Sessions on Monday, November 05, 2018 at 5:30 p.m. and on Monday, November 12, 2018 at 6:30 p.m. to discuss contractual and personnel issues.

**APPROVAL OF THE TREASURER’S REPORT** It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated November 13, 2018 as submitted, which includes the Open Bill List up to and including November 07, 2018 in the amount of \$62,634.06, Cash Flow Reports for October 2018, Compared to Budget Reports for October 2018, and Check Register Report for October 2018 to ratify the October 2018 Bill List.

**APPROVAL OF THE OCTOBER 01, 2018 WORK SESSION MINUTES** It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the October 01, 2018 Board of Supervisors Work Session Minutes as submitted.

**APPROVAL OF THE OCTOBER 01, 2018 2019 BUDGET WORK SESSION MINUTES** It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to approve the October 01, 2018 Board of Supervisors 2019 Budget Work Session Minutes as submitted.

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APPROVAL OF THE  
OCTOBER 08, 2018  
2019 BUDGET  
WORK SESSION  
MINUTES

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to approve the October 08, 2018 Board of Supervisors 2019 Budget Work Session Minutes as submitted.

APPROVAL OF THE  
OCTOBER 08, 2018  
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to approve the October 08, 2018 Board of Supervisors Meeting Minutes as submitted.

APPROVAL OF THE  
OCTOBER 15, 2018  
2019 BUDGET  
WORK SESSION  
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to approve the October 15, 2018 Board of Supervisors 2019 Budget Work Session Minutes as submitted.

FIRE REPORTS

Mike Whitzel, Chief Emeritus, presented the Northern York County Fire Rescue Report for October 2018.

Chief Emeritus Whitzel stated that both Fire Departments will be able to receive funding for the next five years, since the applications were submitted before the merger. They are working on finalizing the Budget for 2019 and it was submitted to all municipalities. He stated that Chief McClintock would like to have one public safety representative from each municipality to discuss the capital purchases with Rob Brady.

FIRE BOX CARDS  
APPROVAL

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to approve the Fire Box Cards for 15-01, 15-03, 15-04, 15-115, and 15-215 located in Carroll Township as submitted by Northern York County Fire Rescue Station 15 and authorize the submission to York County 911 for implementation.

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**PUBLIC COMMENTS** Chairman Ritter asked for public comments.

Supervisor Rocco arrived at 6:50 p.m.

Jeff Walters – 26 Ledgestone Drive – stated that he is here tonight to get any updated information on the removal of the barriers on Spend-A-Buck Drive.

Jason Suter – 36 Spend-A-Buck Drive – stated he is also here to get any updated information on the removal of the barriers on Spend-A-Buck Drive. He would like a more concrete date and time when these barriers will be removed. He stated that the Board promised that the barriers would be removed in 2018 if the road was paved or not.

Phillip Brath, Township Engineer, stated that since the sidewalk is installed the contractor will be working on the edge of Spend-A-Buck Drive to add stones, soil, seeding, and paving the driveways. Weather permitting the contractor will be installing the base where the barriers are.

**PROPOSED  
ORDINANCE  
NUMBER 2018-242  
SUBDIVISION AND  
LAND  
DEVELOPMENT  
ORDINANCE**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to advertise Proposed Ordinance Number 2018-242 – An Ordinance Regulating the Subdivision and Development of Land Including Mobile Home Park within the Township of Carroll, York County, Pennsylvania, Providing for the Preparation of Preliminary and Final Plats for Such Purpose: Requiring Certain Improvements to be made or Guaranteed to be made by the Subdivider and Developer; Regulating Sales of Lots, Erection of Buildings, Construction, Opening and Dedication of Streets, Sewers, other Facilities, and Public Improvements in Connection with Subdivisions and Land Development and Prescribing Penalties for the Violation Thereof for action to be taken at the December 10, 2018 Board of Supervisors meeting.

Supervisor Schmick questioned what can or can't be changed in the Ordinance if we advertise it.

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RESOLUTION  
NUMBER  
2018-15  
DOGWOOD  
TERRACE  
STREET  
DEDICATION

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to adopt Resolution 2018-15 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept dedication of Dogwood Terrace, Mountain Crest Estates Phase 2A contingent upon Anderson Properties paying a fee of \$1,077.64 for winter maintenance on this road before the deed of dedication is recorded at the York County Courthouse.

Supervisor Schmick questioned the winter maintenance.

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to delete the word winter from the above motion. So the motion will read: to adopt Resolution 2018-15 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept dedication of Dogwood Terrace, Mountain Crest Estates Phase 2A contingent upon Anderson Properties paying a fee of \$1,077.64 for maintenance on this road before the deed of dedication is recorded at the York County Courthouse.

FINAL PLANS OF  
PLAN BOOK 2116,  
PAGE 7545,  
PARCEL “C” FOR  
DILLSBURG  
PRIDE, LP

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to grant the following waiver request for the Final Subdivision Plan of Plan Book 2116, Page 7545, Parcel “C” for Dillsburg Pride, LP as per Phillip Brath’s Comment Letter dated October 19, 2018:

**III. Waivers Requested**

1. Provide street trees along existing street frontages (Section 715.f). **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver contingent upon existing trees remaining and if existing trees meet the requirements of the Ordinance. A note is to be placed in on the plan.
2. Provide Woodlands Evaluation. (Section 502.k) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.

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FINAL PLANS OF  
PLAN BOOK 2116,  
PAGE 7545,  
PARCEL "C" FOR  
DILLSBURG  
PRIDE, LP  
CONTINUES

3. Provide a Site Context Map per 501.b.1. (Section 601.d.1) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
4. Provide Existing Resource Inventory and Site Analysis Plan per 501.b.2. (Section 601.d.2) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
5. Provide Preliminary Resource Impact and Conservation Plan per 501.b.3. (Section 601.d.3). **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
7. Sidewalks are required along all existing street frontages. (Section 703.d) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
9. A maximum of four (4) dwelling units shall gain access via driveways to existing streets for each parent tract as of February 17, 2004. (Section 705.a(5)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.

Supervisor Moyer-Schwille voted no because waiver request Number 9 should not be allowed with the five driveways coming out onto Ore Bank Road.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to grant the following waiver requests contingent upon paying a fee in lieu of:

6. Where a proposed subdivision abuts an existing street of inadequate width sufficient additional width shall be constructed. (Section 703.b.3) contingent upon the developer paying a fee in lieu of in the amount of \$36,000.00.

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FINAL PLANS OF  
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CONTINUES

8. Curbs shall be constructed along all existing street frontages that are contiguous to the development. (Section 708.e) contingent upon the developer paying a fee in lieu of in the amount of \$9,150.00

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to conditionally approve the Final Subdivision Plan of Plan Book 2116, Page 7545, Parcel "C" for Dillsburg Pride, LP contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated October 19, 2018:

**II. Subdivision (Ordinance No. 84-1989 as amended)**

1. All certificates must be signed and sealed. (Section 501.b.(6))
2. The Owners must sign the plan (Section 501.b. (8)) and dated after last plan revision.
3. Provide copy of any Deed Restrictions imposed on property per 501.c.4.x. (Section 601.d.5)
4. Provide recreation land or fee in lieu of per Section 706.
5. Sewer planning must be approved by PA DEP prior to recording plan. (Section 502.a.1)

**IV. General Recommendations**

1. All fees must be paid prior to plan recording.
2. Revise any waiver requests on the plan along with the Board's Action and Date.
3. We request the applicant respond in writing to comments.

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FINAL MINOR  
PLANS FOR  
DAVID AND LAURA  
WHITCOMB  
165 CHESTNUT  
GROVE ROAD

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, to grant the following waiver requests for David E. and Laura J. Whitcomb 165 Chestnut Gove Road as per Phillip Brath's Comment Letter dated November 05, 2018:

**IV. Waivers Requested**

1. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 703.b.3. without any fee in lieu of being paid for improvement. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended denial of waiver or accepting a fee in lieu of improvement.
2. Provide sidewalks along existing street frontage per Section 708.d. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.
3. Provide curbing along entire street frontage per Section 708.e. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.
4. Provide street trees along entire street frontage per Section 715.f. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle to withdraw the motion. Motion carried.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to grant the following waiver requests for David E. and Laura J. Whitcomb 165 Chestnut Grove Road as per Phillip Brath's Comment Letter dated November 05, 2018:

**IV. Waivers Requested**

1. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional

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FINAL MINOR  
PLANS FOR  
DAVID AND LAURA  
WHITCOMB  
165 CHESTNUT  
GROVE ROAD  
CONTINUES

width shall be constructed per Section 703.b.3, contingent upon the Developer paying a fee in lieu of in the amount of \$3,337.00. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended denial of waiver or accepting a fee in lieu of improvement.

2. Provide sidewalks along existing street frontage per Section 708.d. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.
3. Provide curbing along entire street frontage per Section 708.e. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.
4. Provide street trees along entire street frontage per Section 715.f. **Applicant requesting waiver from ordinance requirement.** Planning Commission recommended waiver.

Supervisor Rocco voted no.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to conditionally approve the Final Minor Subdivision Plan for David E. and Laura J. Whitcomb – 165 Chestnut Grove Road contingent upon addressing all of the following comments in Phillip Brath’s Comment Letter dated November 05, 2018:

**II. Zoning (Ordinance No. 2006-178, as amended)**

1. The minimum lot area as determined by PA DEP must be added to the Zoning Data. (Section 202.E)

**III. Subdivision (Ordinance No. 84-1989 as amended)**

1. Provide appropriate Sewer Planning Module or Module Exemption. (Section 502.a.1 (602))



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FINAL MINOR  
PLANS FOR  
DAVID AND LAURA  
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2. Owner's certification must be executed and dated after latest plan revision. (Section 501.C.5.c)
3. Surveyor's certification must be signed and dated after last plan revision. (Section 602.g)
4. Provide recreation land or fee in lieu of per Section 706.

**V. General Recommendations**

1. All fees must be paid prior to plan recording.
2. Indicate on the plan the action taken by the Board (and the date the action was taken) on the waiver request(s).

PRELIMINARY  
PLANS FOR  
WINDY HEIGHTS  
PHASE III

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to grant the following waiver requests for the Preliminary Subdivision Plan for Project Entitled "The New Windy Heights (Phase III) on Property owned by Old York Homes One Limited and Situated in Carroll Township, York County, PA as per Phillip Brath's Comment Letter dated November 05, 2018:

**V. Waivers**

1. Maximum slope within a landscape screen cannot exceed 25%. (Section 715.c.5) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
2. Provide existing Resources and Site Analysis Plan. (Section 501.c.(2)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
3. Provide Resource Impact and Conservation Plan. (Section 501.3) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.

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PRELIMINARY  
PLANS FOR  
WINDY HEIGHTS  
PHASE III  
CONTINUES

4. Provide Water Feasibility Report. (Section 507) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
5. Provide a traffic study. (Section 714) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
6. Roof leaders shall discharge to infiltration systems. (Section 401.5.d) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
7. Provide minimum of 1% slope of low flow channel. (Section 401.7.a. (11)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
8. The maximum basin water depth shall not exceed to 6 feet. (Section 401.7.a (1)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
9. The basin side slopes shall not be less 4 horizontal to 1 vertical for residential zones. Existing basin slopes are approximately 3:1. (Section 401.7.a. (4)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
10. Do not increase 2-year storm runoff volume. (Section 401.2.b. (1)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
11. Exterior berm toe of slope of detention basin shall be 30' from right-of-way. (Section 401.7.a. (21)) **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.
12. Stormwater basin shall dewater within 72 hours. (Section 401.7.a.7) Basin dewater in 80 hours. **Applicant**

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PRELIMINARY  
PLANS FOR  
WINDY HEIGHTS  
PHASE III  
CONTINUES

**requesting waiver from Ordinance Requirement.**  
Planning Commission recommended waiver.

13. The emergency spillway shall have 1' of freeboard when discharging the 100 year storm events. (Section 401.7.A (3)) The existing freeboard is 6". **Applicant requesting waiver from Ordinance Requirement.** Planning Commission recommended waiver.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to conditionally approve the Preliminary Subdivision Plan for Project Entitled "The New Windy Heights (Phase III) on Property owned by Old York Homes One Limited and Situated in Carroll Township, York County, PA contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated November 05, 2018:

**III. Subdivision (Ordinance No. 84-1989 as amended)**

1. All certificates must be signed, sealed, and dated after last submission revision date. (Section 501.b.(6))
2. The Owners must sign the plan (Section 501.b. (8)) and dated after last plan revision.
3. Pay recreation fees in lieu of dedication of recreation land. (Section 706.e)
4. Provide financial surety for public improvements based upon a certified estimate establishing the value of the surety in final subdivision phase. (Section 1301)
5. Provide a letter of approval from Dillsburg Area Authority for the connection of proposed sewer and water mains to the existing lines, and sewer and water service to the development. (Section 502.a.(2) & 602.b)
6. Provide York County Conservation District Approval and proof of current NPDES Permit Approval for Phase III. (Section 502.b) A major modification of the permit is required for Phase III. If the new permit requires

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PRELIMINARY  
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CONTINUES

significant changes in the plan, including number of homes, locations of roads, or other significant changes, the plan may require resubmittal as a new plan.

**IV. Stormwater Management**

1. All stormwater management facilities shall be bonded for the final plan.
2. Stormwater Report shall be signed and sealed by a registered engineer in the State of PA. (Section 401.1.b)

**VI. General Recommendations**

1. Water and sewer system as approved by utility provider must be shown on plans.
2. HOA shall accept maintenance responsibility for future Route 74 ROW until road is installed, with ability to use the area for passive recreation, in compliance with easement requirements.
3. Township Solicitor shall review Homeowner's Association (HOA) document. (Section 502.j.1) The notes on the plan, related to the HOA, shall be approved prior to recording the plan.
4. Eliminate curbs in the cul-de-sac on Dover Drive in the future Route 74 ROW.
5. All fees must be paid prior to Township executing plans.

UPDATE ON  
CHESTNUT HOLLOW  
DETENTION POND

Phillip Brath gave a brief update on the Chestnut Hollow Detention Pond. He is hoping to go out for bids after the New Year. He is going to check with York County Planning Commission to see if we could use this project towards Carroll Township's extra MS4 credit. Mr. Brath stated because he is Carroll Township's MS4 Coordinator he would like to attend some of the MS4 York County meetings. There was no motion made but the Supervisors agreed to let Mr. Brath attend these meetings.

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**SOLICITOR  
COMMENTS**

Solicitor Stone stated that he is working on the Police Contract, Non Union Employee Manual, and amendments to the Sign and Adult Use Ordinances. He also stated that the Dillsburg Borough Annex of 4.871 acres was passed by both Municipalities.

**DILLSBURG  
VENTURES  
SETTLEMENT  
AGREEMENT  
STATEMENT**

Chairman Ritter read into the record a Statement of the Carroll Township Board of Supervisors regarding the Federal Lawsuit Settlement Agreement between Dillsburg Ventures, LLC and Carroll Township. The Statement is attached.

**PENNDOT  
MEMORANDUM OF  
UNDERSTANDING  
FOR THE CLOSING  
OF GOLF COURSE  
ROAD FOR 21 DAYS  
IN 2020**

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to enter into the Memorandum of Understanding with PennDOT District 8-0 whereby PennDOT may temporarily close and detour a municipality owned road for the SR0015-034 U.S. Rt.15 Safety Improvement Project. Golf Couse Road (T-882) will be temporarily closed and detoured at its intersection with U.S. Rt. 15 for 21 days in 2020.

**RESIGNATION OF  
NATIONAL NIGHT  
OUT COORDINATOR  
SGT DAVID SMITH**

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to accept Sgt. David Smith's resignation as Nation Night Out Coordinator/Organizer effective October 31, 2018.

The Board of Supervisors expressed their gratuity for everything that Sgt. Smith did the last ten plus years (August 2007) to make Carroll Township's National Night Out for what it is today.

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**ADVERTISE THE  
PROPOSED  
2019 BUDGET**

It was moved by Chairman Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Township Secretary/Treasurer to advertise the Proposed 2019 Budget for public view and for action at the December 10, 2018 Board of Supervisors Meeting.

Chairman Ritter gave a belief overview statement concerning the Proposed 2019 Budget. He stated the 2019 Budget doesn't raise the real estate taxes. The current tax rate is 2.62 mills which is \$262.00/\$100,000.00 of assessed value of the property. York County Valuation Totals as of August 2018 is \$509,174,148.00. The Real Estate Tax Value at face amount is \$1,334,036.27. Consider the 2% early payment discount rate and a 3% delinquency rate our estimated tax revenue is \$1,290,000.00. The Local Service Tax will remain at \$52.00/employee. The Township has been awarded a \$216,000.00 902 Recycling Grant from DEP for 2019 to be used to offset the expenses for the recycling program. We expect a total increase of \$418,733.00 a 11.6% in total revenues for 2019, which is estimated at \$3,624,849.00. The General Fund expenditures 2019 total \$3,446,064.00. This is an increase of \$183,162.00 at 6% increase from 2018 Budget. This increase is in large of MS4 expenses, new records management system and forecast for a new officer. The Townships major road projects for year includes Chestnut Grove Road at \$324,00.00, Dorsey Lane (Mumper to Chestnut Grove Road) \$26,000.00, and Blair Hollow Road (Blair Mountain Road to Pheasant Ridge Road) \$44,000.00. The majority of the money will be paid out of the Liquid Fuels money totaling \$394,000.00. With \$254,000.00 being paid out of the State Fund and \$70,000.00 being paid out of the General Fund. Contributions will remain the same for 2019 which include Logan Park Authority \$6,000.00, Dillsburg Area Public Library \$4,500.00, Farmer's Association \$2,500.00 and Fire Service Associations \$95,000.00.

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OFFICE CLOSING  
FOR CHRISTMAS  
EVE AND NEW  
YEARS EVE

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and carried to grant permission to close the Township Office at noon on Monday, December 24, 2018 and Monday, December 31, 2018 with the employees taking vacation time for the hours closed. Wednesday, November 21, 2018 the Township Office will be open from 8:30 a.m. to 4:30 p.m.

Supervisors Rocco and Trostle voted no.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of October 2018.

RESOLUTION  
NUMBER  
2018-16  
DONATING  
USED LED LIGHT  
BAR AND  
CONTROL BOX

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Rocco and unanimously carried to adopt Resolution Number 2018-16 – A Resolution authorizing disposal of surplus personal property. This Resolution authorizes the Carroll Township Police Department to donate, at no charge, the old police LED light bar and control box to the Monaghan Township Volunteer Fire Company.

Chief Wargo stated that the light bar will be converted over to all red lights for this use. The conversion will be taken care of before the light bar is turned over to them. If the conversion can't happen the LED light bar will not be donated to the fire company. Chief Wargo stated he feels the light bar and the control box is valued at \$100.00.

SPCA OF YORK  
COUNTY 2019  
ANIMAL CARE  
AND HOUSING  
AGREEMENT

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to enter into the SPCA of York County 2019 Animal Care and Housing Agreement dated October 02, 2018 and pay an annual sum of \$2,970.00 on or before March 31, 2019.

ADDITIONAL  
BUSINESS

Supervisor Schmick stated the Chief and himself will be meeting with Dutys on Monday to discuss the Key Fob System. Should have updated pricing for the December 3, 2018 Board of Supervisors Work Session.

Supervisor Schmick stated that he talked to Cody Software System, which is the proposed Police Department's new Alert System. He should have updated pricing for the December 3, 2018 Board of Supervisors Work Session.

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ADDITIONAL  
BUSINESS  
CONTINUES

Supervisor Schmick questioned how we remove an individual from the DAA Board. He is asking that this matter be looked into.

POLICE  
COMMITTEE

Supervisor Trostle stated that the Board has submitted to the Police Bargaining Committee their version of the Police Contract. They have been meeting with the Police Committee. Solicitor Stone would like to have a meeting with the Police Committee.

FINANCE  
COMMITTEE

Supervisor Trostle stated that he wanted to thank Chairman Ritter for all of his hard work that he put into the Proposed 2019 Budget.

PERSONNEL  
COMMITTEE

Solicitor Stone is ready to meet with the Personnel Committee to start reviewing the Non-Union Personnel Manual.

ADJOURNMENT

It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

---

Faye L. Romberger, Secretary