

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
NOVEMBER 14, 2022  
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ROLL CALL                      SUPERVISORS – Kelley Moyer-Schwille, Tim Kelly, Dave Bush, and Brent Sailhamer

ATTENDEES                      Faye Romberger, Phillip Brath, P.E., Thomas Wargo, Chief, Brandon Slatt, Darrell Dethlefs, Esquire, Ken Farnar, Hector Morales, Tom Carl, Gary Newton, Bob Kubistek, Bonnie Kubistek, Frank Setlak, Brian Linsenbach, and Pat McKonly

ZOOM ATTENDEES              Peggie Williams, Bruce Janasik, and James Hess

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER                Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE  
TREASURER’S  
REPORT                          It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to approve the Treasurer’s Report dated November 14, 2022 as submitted, which includes the Open Bill List up to and including November 09, 2022 in the amount of \$107,169.13, Cash Flow Reports for October 2022, Compared to Budget Reports for October 2022, and Check Register Report for October 2022 to ratify the October 2022 Bill List.

PUBLIC COMMENT                Chairman Kelly asked for public comment. There were no public comments.

TABLE OF THE  
OCTOBER 03, 2022  
WORK SESSION  
MINUTES                        It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table the October 03, 2022 Board of Supervisors Work Session Minutes until the December 12, 2022 meeting.

TABLE OF THE  
OCTOBER 10, 2022  
MINUTES                        It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table the October 10, 2022 Board of Supervisors Meeting Minutes until the December 12, 2022 meeting.

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APPROVAL OF THE AUGUST 23, 2022  
CONDITONAL USE APPLICATION  
2022-001  
MINUTES

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to approve the August 23, 2022 Board of Supervisors Conditional Use Application 2022-001 for TCNE Route 74 Associates, LLC, and Trammel Crow Company Minutes as submitted.

APPROVAL OF THE AUGUST 30, 2022  
CONDITONAL USE APPLICATION  
2022-002  
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to approve the August 30, 2022 Board of Supervisors Conditional Use Application 2022-002 for Dillsburg Land LLC Minutes as submitted.

APPROVAL OF THE SEPTEMBER 29, 2022  
CONDITONAL USE APPLICATION  
2022-003  
MINUTES

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to approve the September 29, 2022 Board of Supervisors Conditional Use Application 2022-003 for Inch's Properties, LLC Minutes as submitted.

TABLE OF THE OCTOBER 25, 2022  
BUDGET WORK SESSION MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table the October 25, 2022 Board of Supervisors Budget Work Session Minutes until the December 12, 2022 meeting.

TABLE OF THE OCTOBER 26, 2022  
BUDGET WORK SESSION MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table the October 26, 2022 Board of Supervisors Budget Work Session Minutes until the December 12, 2022 meeting.

ANNUAL REVIEW OF SURETY FOR  
CARROLL VILLAGE, PHASE 1A

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to authorize Philip Brath, Township Engineer, to notify Carroll Village, Phase 1A Development that Carroll Township has reviewed and approved a required increase in the financial security held for this project. The financial security for Carroll Village Phase 1A project shall be raised by 10% from \$160,595.06 to \$176,654.57, which is a \$16,059.91 increase.

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ANNUAL REVIEW  
OF SURETY FOR  
CHADWICK  
MEADOWS,  
PHASE 2  
TABLED

It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to table the required annual financial surety increase for Chadwick Meadows, Phase 2 Development until the December 12, 2022 Meeting.

Brian Linsenbach, Esquire, is representing Harry Fox, Jr. the developer. Mr. Linsenbach offered the Board \$40,000.00 to take Northside Court over as a Township Road.

Brandon Slatt and Phillip Brath both stated that they have met with the contractor on site and stated what work needed to be done before the Township would accept the road. They did not see the quote that would have been given to Mr. Fox.

The Board is asking Mr. Linsenbach to come to the December 12, 2022 Board Meeting and bring the quote so they could look at what the price would be to bring the road up to Township specs.

Frank Setlak – 5 Northside Court – stated that on his own he has checked what it would cost to seal the cracks on the road. That price was \$97,000.00 several years ago.

FINAL PLAN FOR  
HARRY H FOX, JR  
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Re-Configuration Final Subdivision Plan for Harry H Fox, Jr. – 4 Lots until January 30, 2023.

FINAL PLAN FOR  
HAROLD C WILLIS  
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Final Subdivision Plan for Harold C Willis – 4 Lots until January 30, 2023.

FINAL PLAN FOR  
BONNIE SHEAFFER  
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Final Subdivision Plan for Plan Book HH, Page 4044, Lot No. 1 for Bonnie B. Sheaffer – 2 Lot until January 30, 2023.

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PRELIMINARY  
PLANS FOR  
CHESTNUT GROVE  
DEVELOPMENT  
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Preliminary Subdivision and Land Development Plan for Chestnut Grove Development until January 22, 2023.

ADVERTISE THE  
PROPOSED  
2023 BUDGET

It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Township Secretary/Treasurer to advertise the Proposed 2023 Budget for public view and for action at the December 12, 2022 Board of Supervisors Meeting.

ADVERTISE AND  
SET PUBLIC  
HEARING FOR  
PROPOSED  
ORDINANCE  
2022-252  
AMENDMENTS TO  
ZONING ORDINANCE

It was moved Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to set the Public Hearing and adoption of the Proposed Amendments for the Carroll Township Zoning Ordinance for Monday, December 12, 2022 at 6:30 p.m. prior to the regular business meeting and authorize the Office Staff to advertise the public hearing date.

NYFA  
REQUEST TO SELL  
SMALL GAMES OF  
CHANCE ON  
TOWNSHIP  
PROPERTY

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to authorize the Township Staff to write a letter to Northern York Fastpitch Association (NYFA) stating that the Township will support the Small Games of Chance application and the Township is granting permission to NYFA to run Small Games of Chance on Township property.

TIPPING FEE  
INCREASE FOR  
2023 WILL  
INCREASE  
QUARTERLY BILL  
BY \$.52 PER  
QUARTER

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and carried to authorize Penn Waste to increase the quarterly rate to Carroll Township residents from \$82.50/per quarter to \$83.02 per quarter effective January 01, 2023 because York County Resource Recovery Facility increased the tipping fee by \$2.00 per ton effective January 01, 2023. This will increase Carroll Township residents billing by \$.52 per quarter. The low volume bag service customers will not have an increase.

Supervisor Moyer-Schwille voted no.

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AWARD 2022-2023  
ROAD SALT BID

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to award the Capital Council of Governments 2022 – 2023 Road Salt/Deicer bid to the lowest bidder, Morton Salt at \$82.50/ton FOB delivered.

APPOINTMENT  
THIRD PARTY  
UCC INSPECTOR  
BIU

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to appoint Building Inspection Underwriters of Pa, Inc. (BIU) as Carroll Township's Third Party UCC Inspector to replace ARRO Consulting, Inc. effective November 14, 2022 and enter into their Agreement and set their compensation as per their Fee Schedule through December 31, 2023 as submitted.

ATTACH CHECKS  
TO AGENDAS AND  
WEB PAGE

Supervisor Bush would like to see the check register attached to the Agendas and posted on the Web Page.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the Month of October 2022

KLUGH 2023  
ANIMAL  
CONTROL  
CONTRACT

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to enter into the Klugh Animal Control Service Contract – 2023 Animal Control Contract dated October 14, 2022 for services from January 01, 2023 to December 31, 2023 and pay a fee of \$450.00 for retention of services on or before December 15, 2022.

FIRE REPORT

Hector Morales, Chief, presented the Fire Report for the month of October 2022.

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 7:19 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary