ROLL CALL

SUPERVISORS – Libby Loudenslager, Dave Bush, Frank Setlak, and Sheila Covert

ATTENDEES – Brandon Slatt, Township Manager, Chief Thomas Wargo, Jessica Baim, Assistant Secretary, David Jones, Esquire, Brad Smith, Barry Isett , Art Carr, Thomas Kibler, Deana Weaver, Chelsie Markel, Colin Darney, Sue Rizzo, Larry Cutright, Grace Graybill, Katie Stone, Beth Ann DAgostno, Kristen Stagg, and Vicky Church.

ATTENDEES ON ZOOM: Samantha Kunkel

Carroll Township's Municipal Building was open to the public. The meeting was broadcast via the Zoom platform and YouTube.

CALL TO ORDER

Vice-Chairman Loudenslager called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC COMMENTS

Vice- Chairman Loudenslager called for public comments.

Colin Darney wanted to know if there was a Q & A period for the Police Department.

Deana Weaver- 47 Dogwood Ln- Feels work sessions are meant for back-and-forth conversation. Thanks Supervisors Setlak and Covert for representing the residents. Feels the 287g program is changing Police attitudes and concerned over budget cost with program.

Thomas Kibler- 60 Warrington Rd- Thanks the Police for keeping the Township safe with using the 287g program.

Sue Rizzo- 60 Creek Rd- Provided data from UC Berkeley and UCLA public records showing Dillsburg is the largest number of arrests within PA using 287g program and what type of apprehensions. Excellent Police department but concerned this shows Dillsburg in a bad light.

Grace Graybill- 1960 Old York Rd- Reviewed Saturday's event with ICE, feels it violated her 1st amendment rights. Has questions

about the event and September activity numbers. Program not transparent.

ITEMS TO BE PLACED ON THE OCTOBER 12, 2026 AGENDA

The following items were discussed and are to be placed on the October 12, 2026, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Northern York County School District Agreement to withdraw and abandon a portion of a recorded plan.

   Brandon Slatt informed Elementary project completed, the Middle School is abandoned as they submitted in a new Middle School plan and not moving forward with the prior recorded plan.

   Supervisor Covert questioned if surety was released before the agreement was recorded.

   Brandon Slatt informed that surety was released as they are already working on a new project which involves traffic improvements.

2. Stony Run Village Developer's Financial Security Agreement and Establish Financial Surety

   Brandon Slatt informed that a new letter was received in the morning of October 5, 2026, hopefully will be reviewed by Barry Isett and be on October 12, 2026, agenda for action.

   Brad Smith informed developer provided estimate of cost on the improvements to Barry Isett and is reviewing the surety request.

   Vice-Chairman Loudenslager requested everything be reviewed thoroughly and completely.

   David Jones stated that the Developers' agreement is in the form of Carroll Township minus the dollar amount filled in.

   Supervisor Setlak questioned part of stormwater in Borough and how does that work with permits and agreements.

Dave Jones stated Carroll Township can only cover what is the Township's jurisdiction.

3. Stony Run Village Operation and Maintenance (O&M) Agreement Stormwater Management Best Management Practices (SWM BMPs)

   Sheila Covert knows that she is recused from voting but wants to make sure the CC& Rs states who would be responsible for the rain garden. Should state HOA or property ownership.

   Brandon Slatt informed that they did update the plan revision date on the O & M. The HOA paperwork has not been received for review by the Township or Township Solicitor to date.

4. Ore Bank Road Improvements – Surety Release No. 2
   Property owners asked for full surety reduction but after review by Barry Isett, recommendation is to release 85% of fund (1, 090,833.20) with remaining 15% retained until the maintenance bond is posted.

   Brandon Slatt informed tri-party agreement does call out the maintenance bond so that does give the Township the right to hold the bond. This is an 18-mo. bond that covers defects.

5. Update on Berkshire Hill's Park

   Supervisor Covert verified how many people were needed to change by-laws.

   Art Carr- 3 Sheffield Dr- Bylaws updated, revote done 25 total members with 6 no's and 19 yeses. Offer fence donation of $5000.00 and deed.

   Dave Jones questioned who has the authority to file title for a quick deed for lot 39 and what are the conditions that need to be met to take over the park.

   Supervisor Setlak indicated that they would need to be able to transfer the lot and Zoning Hearing Board submittal since the property does not meet the ordinance.

Larry Cutright-17 Sheffield Dr- Can only offer one parcel, which would not include lot 39 as they are not owners.

Brandon Slatt requests that a resolution could be found for all parties since this topic has been going on for over a year.

Vicky Church- 17 Ashley Dr- Title issues with lot 39 and ownership.

6. New DOJ Grant

Chief Wargo explained DOJ Grant (ANGEL) is up to ½ million dollars available. Looking to put in for in car & body worn cameras. Possible car replacement car 8 & car 12 but may not qualify. Working with Grant writers for grant. Small window deadline for submittal on October 20, 2026 for first part and final part due October 27, 2026. This is tied to 287g program. Unsure if match funds are needed.

7. Policy and/or Procedures for future inquiries or communications with the Police Department and Union

Vice- Chairman Loudenslager indicated that herself and Chairman Sailhamer spoke to Dave Jones, PSATS, and Pete Ruth in looking to make a Policy/ Procedure that all communication going through them first since they are police committee.

Supervisor Covert indicated that this was implemented without the Board Approval as she is still waiting 18 days later for a response to her question that she sent to Chief which was forwarded to Vice- Chairman Loudenslager. She didn't respond to the email further as it could have violated the Sunshine Act. Questioned Chief on why he forwarded message and what date he was instructed to do so.

Chief Wargo informed that he was instructed that all communications should go directly to the Police Committee first and was instructed to do so after the September Board of Supervisors meeting.

Supervisor Setlak states that the policy was put in effect by an email, reviewed 2nd Class Township Code, reviewed Open Records what is a committee. Informed that Police Department are Township employees.

Supervisor Bush expressed that there is a lot of communication and should check with the board to make sure no one are working on same item.

Dave Jones explained that the board needs to figure out how they want to communicate and how the staff should handle communications for the Board. Be aware if done through email notification on an item only one board member can respond not a back and forth with all board as a possible violation of the Sunshine Act. Feels committees should report back to the board as a whole.

Vicky Church- 17 Ashley Dr- expressed concern over the lack of Supervisors attending their committee meetings and reporting back.

Colin Darney- 200 W. Ridge Rd- Wanted clarity on some points of this discussion.

Brandon Slatt questioned who was going to form this policy.

Vice- Chairman Loudenslager requested to continue the discussion with full board and possibility of eliminating the committees.

8. The 2026 Firemen's Relief Monies has been received

Sheila Covert recommended that all funds be disbursed to Northern York County Fire Resue since it was found out through BOS minutes in 2019, they cover all the Township's territory.

Brandon Slatt confirmed that in 2019 consolidation of the call boxes to NYCFR for Carroll Township was approved by Board the of Supervisors.

9. The 2026 State Aid Money for the Police and Non-Union Pensions has been received

   Brandon Slatt reviewed that the funds have been received. Supervisor Setlak questioned how they are disbursed. Follow up to occur on breakdown at the meeting October 12, 2026.

10. The 2026-2027 Sodium Chloride, Magnesium Chloride, Potassium Acetate and Calcium Contract have been opened by CapCOG

    Brandon Slatt informed that for 2027 went up $13.00 per ton, pending ratification. Township plan is to top off at end of October with current 2026 rate.

11. Update on the Proposed Northern York County Fire Rescue Agreement

    Supervisor Covert informed that through the Fire committee meeting with Franklin Township and Dillsburg Borough to make rates by using the milage rate for the municipalities involved. The needed change could be 1.15 mil, which is an increase. The Township would have to see if it is allowed by the 2nd Class Township Code. Two issues that would help lower municipal shares are false alarm charging. Fire Department would use third party billing to charge insurance for a set fee schedule. Could be used for both Fire department and Police department.

    Solicitor Dave Jones informed an Ordinance to reference the charging for both departments and another Ordinance to reference the set fee schedules of the departments is required.

12. Resolution Number 2026-19 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, providing for supplemental appropriations for the 2026 Budget to add $64,000.00 to line-item 01-411-500 NYCFR Contribution

    Supervisor Covert feels this should be a modified Resolution to pay whatever is in fire tax fund with roll over included. This would increase this dollar amount.

Chelsie Markel- 151 Quail Dr- Recommended how funds would be distributed to the Fire Department and the Police Department from the 941 York Rd Warehouse donation.

13. Reschedule the Public Hearing for Proposed Ordinance Numbers 2026-258, 2026-259, 2026-260, and 2026-261

    Brandon Slatt informed that due to document updates needed and advertisement requirements there is a need to reschedule the Public Hearing.

14. Close the State Liquid Fuel Fund and National Night Out Fund at Member's 1st Federal Credit Union and transfer the monies to the Mid Penn Bank State Liquid Fuel Fund and National Night Out Fund

    Supervisor Setlak informed that Mid Penn Bank provided that they are FDIC approved based on the township funds and Members 1st Federal Credit Union cannot provide coverage.

15. Close the License Plate Reader Fund and UTV Fund at Mid Penn Bank and deposit the monies into the General Fund Update

    Jessica Baim informed that the License Plate Reader fund was emptied and some general funds were used when the LPR was installed.

    Supervisor Setlak said to have a general ledger for both versus separate accounts will clean up the books.

16. September 08, 2026 – Board of Supervisors Work Session Minutes

17. September 14, 2026 – Board of Supervisors Meeting Minutes

18. September 17, 2026 – Board of Supervisors Meeting Continuation of the September 14, 2026, Board of Supervisors Meeting

ITEMS TO BE REMOVED FROM THE OCTOBER 12, 2026 AGENDA

1. Update on DOJ Grants – Resolution Number 2026 – 23 – A Resolution of the Board of Supervisors of Carroll Township, authorizing the signing of the FY26 Bridging Immigration-Related a Deficits Experienced Nationwide (BIDEN) Program Round 3 Grant (Not open yet)

2. 187 Stoney Run Road Holding Tank

3. Update Logan Park MOU

Supervisor Covert informed is still in review with Dillsburg Borough

OTHER ITEMS FOR DISCUSSION

Brad Smith, Township Engineer, presented the Plans in Progress Report for the month of September 2026.

Supervisor Setlak questioned why work has stopped on the property behind Giant Shopping Center. Brad Smith to email Brandon update.

Zoning Report for September 2026 – Brandon Slatt, Township Manager, and Zoning Officer.

Zoning Hearing Board to occur October 26, 2026, for Northern York County School District New Middle School project asking for multiple variances regarding parking within front setback, parking lot buffer, and internal parking lot landscaping.

ADJOURNMENT

It was moved by Supervisor Setlak, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 9:02 p.m.

Respectfully submitted,

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Jessica Baim, Assistant Secretary