

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
SEPTEMBER 02, 2025
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ROLL CALL

SUPERVISORS – Libby Loudenslager, Tim Kelly, and Dave Bush

ATTENDEES – Faye Romberger, Brandon Slatt, Township Manager, Michael Pykosh, Esquire, Phillip Brath, P.E, Frank Setlak, Veronica Tustin, Larry Cutright, Paul Kerrigan, Victoria Church, Sheila Covert, Art Carr, and Michael Kiesinger

Zoom Attendees – Borkenhagen, Kristen Stagg, and James Hess

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER

Vice-Chairman Loudenslager called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC
COMMENTS**

Vice-Chairman Loudenslager called for public comments.

Sheila Covert – 1163 Park Avenue – stated there is a lot of articles about Data Centers being built in the area. She questioned whether the Board is looking into the Subdivision and Land Development Ordinance to address Data Centers, the noise, use of water, and other issues pertaining to this matter.

Frank Setlak – 5 Northside Court – stated the amount of water usage is important as far as use of well or city water, and the discharge of the used water, which is toxic. The water must be treated on site.

Supervisor Kelly questioned what the concerns about Data Centers vs Warehouses are.

**MONAGHAN TWP.
POLICE SERVICE
AGREEMENT**

Brandon Slatt, Township Manager, stated Monaghan Township Board of Supervisors did not have a meeting in August 2025 to discuss the 2026 – 2029 Police Service Agreement. They will be meeting on Monday, September 08, 2025, to discuss the proposed Agreement. If they approve the Agreement, the Resolution will be on Carroll Township Board of Supervisors September 08, 2025, Agenda for adoption.

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**UPDATE ON THE
POLICE VEHICLES**

Brandon Slatt, Township Manager, stated that most of the equipment is here for Cars 5 and 7. The installer will be here next week to do the installation on these vehicles. We are still waiting for back-order equipment for Cars 8 and 10.

**ITEMS TO BE
PLACED ON THE
SEPTEMBER 08, 2025
AGENDA**

The following items were discussed and are to be placed on the September 08, 2025, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Monaghan Township Police Service Agreement
2. Resolution Number 2025-18 – A Resolution of the Board of Supervisors of Carroll Township York County, Pennsylvania approving and adopting an Intergovernmental Agreement with the Monaghan Township for Police Service
3. Independent Contractor/Consultant Agreement with Community Networking Resources for Police Department equipment

Brandon Slatt, Township Manager, stated the Grant money would be used to purchase equipment for the Police Department. They are looking for radios for \$86,000.00, in car cameras for \$230,000.00, Tasers for \$77,000.00, and mobile radios for \$3,900.00 each. The cost for the Grant applications will be \$5,000.00 per grant, with a total of \$10,000.00.

4. Discuss setting trick-or-treat night for Thursday, October 30, 2025, from 6:00 p.m. to 8:00 p.m.

Supervisor Kelly questioned why trick-or-treat cannot be on Friday, October 31, 2025, instead of Thursday night.

5. Update on the Berkshire Hills Civic Association – discussion on turning the Berkshire Hills Private Park over to the Township

Solicitor Pykosh stated he received and reviewed all the information on previous and current by-laws. If the board wants to proceed with the transfer.

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Victoria Church – 17 Ashley Drive – stated the Dillsburg Area Youth Baseball used the park for several years but stopped using it because of the energy field. The Civic Association received \$700.00 per year from Dillsburg Area Youth Baseball for use of the field. She questioned if the prior By-Laws and current By-Laws were done correctly. She stated that she asked the current Board to provide copies of the prior By-Laws, and she was told they were not available. She also stated that the current By-Laws were not filed. She questioned the mailing of the ballot process that she received in the mail. The envelope was not post marked. How do you know it went through the post office?

Art Carr – 3 Sheffield Drive – stated the ballots were mailed out at the post office.

Larry Cutright – 17 Sheffield Drive – stated that he is Vice-Chairman of the Association. He said he personally went to the residents that ballots were not received to make sure they received the ballot and asked them to sign it.

6. Final Subdivision and Land Development Plans for 941 York Road Warehouse – Deadline Date – September 15, 2025, Need Time Extension. The Township did receive a time extension until December 15, 2025.
7. Establish Surety for Carroll Township Townhomes – Dillsburg Land, LLC
8. Veronica and Tom Tustin – 2015 Eagle Road – waiver request concerning the Steet Tree Removal Policy and Carroll Township Subdivision and Land Development Ordinance Street (§435-52.D)

Supervisor Bush stated that he thinks it should be up to the homeowner if they want to replant the trees and what kind of trees.

Sheila Covert stated for higher density communities the policy should be looked at again for smaller trees.

9. Permission to go out for RFPs for Township Solicitor

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10. Carroll Township Police Pension 2026 Minimum Municipal Obligation (MMO) Worksheet
11. Carroll Township Non-Uniform Pension 2026 Minimum Municipal Obligation (MMO) Worksheet
12. Set 2026 Budget Work Session meetings in October (week of October 09 – 11), week of October 15 18, and week of October 22 -25) usually three meetings
13. Set Public Hearing for the Verizon cable franchise renewal and permission to advertise
14. August 04, 2025 – Board of Supervisors Work Session Minutes
15. August 11, 2025 – Board of Supervisors Meeting Minutes

**OTHER ITEMS
DISCUSSED**

Phillip Brath, Township Engineer, presents the Plans in Process Report for the month of August 2025.

Brandon Slatt, Zoning Officer, presents the Zoning Report for the month of August 2025.

Supervisor Bush stated that he has been receiving complaints about how the trash bins are left in the street after being dumped. He feels a letter should be sent to Penn Waste asking them to make sure the bins are placed back on the property and not in the street after they are dumped. He said he also has received complaints from the residents of Stonebridge Crossing that trash is being blown over into their development from the Inch Property.

ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary