

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
SEPTEMBER 07, 2021  
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**ROLL CALL**

SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Tim Kelly, and Dominic DePalma

ATTENDEES - Faye Romberger, Duane Stone, Esquire, Phillip Brath, P.E., Chief Thomas Wargo, William Bisset, Peg Dongler, Stephen Rosenberry, Hector Morales, Karen Corcoran, David L. Bush, Cory Johnson, and Rich Rocco

ZOOM ATTENDEES - Peggie Williams, and James Hess

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

**CALL TO ORDER**

Chairman Trostle called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC  
COMMENTS**

Chairman Trostle called for public comments.

William Bisset – 395 Old York Road, Wellsville, PA – is asking the Board to request that PennDOT do a traffic study on Old York Road that is in Carroll Township. He feels that 55 mph is too fast for this road.

**ITEMS TO BE  
PLACED ON THE  
SEPTEMBER 13, 2021  
AGENDA**

The following items were discussed and are to be placed on the September 13, 2021 Board of Supervisors Meeting Agenda for further discussion and for action:

1. Impact Fee Study – discussion

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2. Adapted Traffic Signals along U.S. Rt. 15 – Rhythm’s contract for these lights ended April 25, 2021. Our options are:
  - a. Option 1 - Purchase or Extended Support and Software Warranty 24/7/365 Remote Support and software upgrades- \$1,000.00 per intersection per year
  - b. Option 2 - Purchase of Extended Support Only 24/7/365 support but no software updates - \$750.00 per intersection per year
  - c. Option 3 – Purchase of Software Warranty only - \$250.00 per intersection per year.
  - d. If we need Rhythm’s support, we can pay on an hourly basis – Technician \$110.00 and Engineer - \$150.00
3. Update on Proposed Street Dedications in the Township – Locust Hill Farms, and Stonebridge Crossing Phase I & II
4. Proposed Ordinance to amend the Carroll Township Zoning Ordinance and Zoning Map as per the Carroll Township Board of Supervisors Public Hearing held on July 19, 2021 – Proposed Ordinance Number 2021-250 – The Carroll Township Zoning Ordinance of 2021 - has been advertised and will be on the September 13, 2021 Board of Supervisors Agenda for discussion and action.
5. Proposed Resolution Number 2021-38 – A Resolution amending the Northern York County Region Comprehensive Plan as per the Carroll Township Board of Supervisor Public Hearing held on July 19, 2021
6. Dillsburg Ventures – Village at South Mountain – deadline date August 09, 2021 – need time extension
7. Employment Agreements for Faye Romberger, Secretary/Treasurer and Thomas Wargo, Chief of Police
8. Northern York County Fire Rescue – Proposed Governance and Funding Plan for Northern York County Fire Rescue

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9. Update on the Carroll Township Planning Commission Letters of Interest – received four letters of interest. The applicants were interviewed by the Board.
10. General Code price estimate for the Zoning Ordinance and Map amendments Supplement – between \$6,935.00 and \$7,305.00
11. Move budget figures – The Highway Department would like to move \$11,000.00 from their Road Maintenance 2021 Budget line item 01-430-210 to Equipment Purchase line item 01-430-240. There is \$13,000.00 budgeted in Road Maintenance for line painting. They are not planning on doing any line painting this year. The Highway Department would like to use \$11,000.00 of this money to purchase a plow and tailgate spreader for the new truck they purchased last year. The total cost is \$10,501.00.
12. Township owned property on Old Mill Road – approximately .23 acres
13. Carroll Township Police Pension 2022 Minimum Municipal Obligation (MMO) Worksheet
14. Carroll Township Non-Uniform Pension 2022 Minimum Municipal Obligation (MMO) Worksheet
15. Update on hiring the full-time police officer
16. SPCA of York County – 2022 Municipality Agreement for Carroll Township
17. August 02, 2021 Board of Supervisors Work Session Minutes
18. August 09, 2021 Board of Supervisors Meeting Minutes

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ITEMS TO BE  
REMOVED FROM  
THE AGENDA

1. Update on Financial Security Increase by 10% for 2020 – PHI – received the increase certificate dated August 10, 2021 in the amount of \$145,995.51
2. Update on the Stevens & Lee letter – Coover Heights Homeowner’s Association Drainage Basin
3. No Pump 643 W. Siddonsburg Road – This property was pumped and inspected on August 04, 2021
4. Proposal from Dan Cohen - Cohen Law Group – to assist CapCOG members with Wireless Ordinance Amendments
5. Further discussion does the Township want to continue to conduct Hybrid Meetings and Supervisors Pay

ITEMS TO BE  
PLACE ON THE  
NOVEMBER 01, 2021  
AGENDA

1. Update on the 537 Plan – Phase 1 (1<sup>st</sup> year)
2. Update on amending the Subdivision Ordinance pertaining to the planting of trees – Proposed Ordinance Number 2021-248 The Carroll Township Shade Tree Ordinance has been advertised and will be on the November 08, 2021 Board of Supervisors Agenda for discussion and action
3. York County Planning Commission – Suggested language that could be added to our Subdivision Ordinance to implement the Corrective Action Process (CAP) and Common Ownership Merger (COM) – Proposed Ordinance Number 2021-249 The Carroll Township Lot Consolidation Ordinance has been advertised and will be on the November 08, 2021 Board of Supervisors Agenda for discussion and action
4. On-Lot Management Districts – amend the Ordinance to include the whole Township and create the districts

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ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting 8:57 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary