

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 09, 2019
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ROLL CALL	SUPERVISORS – Andy Ritter, Bruce Trostle, Kelley Moyer-Schwille, and Richard Rocco
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, Peggie Williams, Chief Scott McClintock, Randy Shearer, Todd Lyons, Lt. J. Spingler, Rich Thomas, Kelly Wall, Dan Bush, and Joel Washok
CALL TO ORDER	Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSIONS	Chairman Ritter announced that the Board of Supervisors held an Executive Session on Monday, September 03, 2019 after the Board of Supervisors Work Session to discuss personnel matters and contractual issues.
APPROVAL OF THE TREASURER’S REPORT	It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated September 09, 2019 as submitted, which includes the Open Bill List up to and including September 06, 2019 in the amount of \$68,196.16, Cash Flow Reports for August 2019, Compared to Budget Reports for August 2019, and Check Register Report for August 2019 to ratify the August 2019 Bill List.
APPROVAL OF THE AUGUST 05, 2019 WORK SESSION MINUTES	It was moved by Supervisor Rocco, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the August 05, 2019 Board of Supervisors Work Session Minutes as submitted.
APPROVAL OF THE AUGUST 12, 2019 MINUTES	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to approve the August 12, 2019 Board of Supervisors Meeting Minutes as submitted.

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POLICE
CERTIFICATE OF
COMMENDATION
OFFICER FRENCH

Lt. L. Spingler from Pennsylvania State Police, York Barracks, presented a Certificate of Commendation to Officer James French for his outstanding performance of duty on Tuesday, July 23, 2019 when he investigated, searched the area and assisted in locating a murder suspect. His actions reflected his dedication to serving our community and is in the highest traditions of the Police Department.

HIRING OF
PART-TIME
POLICE OFFICER
DEREK HARTMAN

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to hire Derek J. Hartman as a Part-Time Carroll Township Police Officer and set compensation at \$22.00 per hour.

SWEARING IN OF
PART-TIME
POLICE OFFICER

Magisterial District Judge Richard Thomas swore in Carroll Township's Part-Time Police Officer Derek Hartman.

FIRE REPORTS

Scott McClintock, Chief, presented the Northern York County Fire Rescue Report for August 2019. Chief McClintock stated the 2020 Budget is still in the working stage.

PUBLIC COMMENT

Chairman Ritter asked for public comment. There were no public comments.

APPROVAL OF THE
FINAL PLANS FOR
KEYSTONE BAPTIST
AND JACOBS
839 U.S. ROUTE 15
NORTH

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to grant the following waiver requests for the Final Subdivision Plan of Plan Book Y, Page 574 – Lot No. 1 for Keystone Baptist Association and Michael L. Jacobs and Andrew M. Jacobs 839 US. Route 15 North – 2 Lots as per Phillip Brath's Comment Letter dated August 28, 2019:

IV. Waivers

1. A 100' setback from on-lot disposal systems must remain on the subject property and must not extend onto any adjacent property, without an easement from adjacent property owner. (Section 709.7). **The Applicant has requested a waiver. The Planning Commission recommended granting waiver.**

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APPROVAL OF THE
FINAL PLANS FOR
KEYSTONE BAPTIST
AND JACOBS
839 U.S. ROUTE 15
NORTH
CONTINUES

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to conditionally approve the Final Subdivision Plan of Plan Book Y, Page 574 – Lot No. 1 for Keystone Baptist Association and Michael L. Jacobs and Andrew M. Jacobs 839 U.S. Route 15 North – 2 Lots contingent upon addressing all of the following comments in Phillip Brath’s Comment Letter dated August 28, 2019:

II. Subdivision (Ordinance No. 2018-242)

1. All certificates must be signed, sealed, and dated after last submission revision date. (Section 607.1)
2. The Owners must sign the plan and date after last plan revision. (Section 607.1)
3. If any, a statement on the plan indicating any proposed waivers, special exceptions, conditional uses or variances and date of action by Board. (Section 505.15)
4. Sewer Planning for Subdivision shall be approved and noted on the plan prior to final plan approval. (Section 709/607.15)
5. Provide a deed of consolidation, approved by the Township Solicitor, for recording with the Plan. (Section 402.5.J)
6. Acknowledge that with the reduction in area of Lot 1 (Keystone), the isolation distances on Lot 1 appear inadequate and appear to limit potential on-lot replacement areas for this lot. (Section 709.6)

III. General Comments

1. Show cartway width of US Route 15. (Section 504.4.A)

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APPROVAL OF THE
FINAL PLANS FOR
1194 GETTYSBURG
PIKE – HAROLD
DAVIS

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to grant the following waiver requests for the Final Subdivision Plan of 1194 Gettysburg Pike for Harold S. Davis, Jr. and Linda L. Davis – 2 Lots – as per Phillip Brath’s Comment Letter dated August 28, 2019:

IV. Waivers

1. Provide an Existing Resources and Site Analysis Plan. (Section 506.11/606) **Applicant requesting waiver from Ordinance Requirement. The Planning Commission recommended granting waiver.**
2. Provide a Preliminary Resource Impact and Conservation Plan. (Section 506.12/606) **Applicant requesting waiver from Ordinance Requirement. The Planning Commission recommended granting waiver.**
5. Sidewalk shall be provided in all residential areas where the majority of lots have less than one hundred twenty-five (125’) feet of street frontage, or land developments with an average net density of three (3) or more dwelling units per acre. (Section 708.2.A) This proposed subdivision has lots that have less than 125’ of street frontage and a density of 1.5 dwelling units per acre. **Applicant requesting waiver from Ordinance Requirement.**

It was moved by Supervisor Trostle, seconded by Chairman Ritter, and unanimously carried to deny the following waiver request for the Final Subdivision Plan of 1194 Gettysburg Pike for Harold S. Davis, Jr. and Linda L. Davis – 2 Lots – as per Phillip Brath’s Comment Letter dated August 28, 2019:

3. Provide street trees. (Section 505.17/715.4) **Applicant requesting waiver from Ordinance Requirement. The Planning Commission recommended denial of waiver.**

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APPROVAL OF THE
FINAL PLANS FOR
1194 GETTYSBURG
PIKE – HAROLD
DAVIS CONTINUES

It was moved by Supervisor Trostle, seconded by Chairman Ritter, and unanimously carried to deny the following waiver request for the Final Subdivision Plan of 1194 Gettysburg Pike for Harold S. Davis, Jr. and Linda L. Davis – 2 Lots – as per Phillip Brath’s Comment Letter dated August 28, 2019 and accept the fee-in-lieu in the amount of \$2,949.52:

4. Where a subdivision or land development application abuts or contains an existing street of inadequate right-of-way, width, pavement, said street shall be reconstructed to meet current Ordinance requirements. (Section 702.4)
Applicant requesting waiver from Ordinance Requirement. The Planning Commission considered future development potential in the area and recommended denial of the waiver and the Applicant consider a fee-in-lieu to satisfy the requirement.
6. Provide curbs along the street frontage. (Section 708.3)
Applicant requesting waiver from Ordinance Requirement. The Planning Commission considered future development potential in the area and recommended denial of the waiver and the Applicant consider a fee-in-lieu to satisfy the requirement.

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to conditionally approve the Final Subdivision Plan of 1194 Gettysburg Pike for Harold S. Davis, Jr. and Linda L. Davis – 2 Lots – contingent upon addressing all of following comments in Phillip Brath’s Comment Letter dated August 28, 2019:

II. Zoning (Ordinance No. 2006-7 amended 3/2010)

1. Dimension the setbacks.

III. Subdivision (Ordinance No. 2018-242)

1. All certificates must be signed, sealed, and dated after last submission revision date. (Section 607.1)
2. The Owners must sign the plan and date after last plan revision. (Section 607.1)

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APPROVAL OF THE
FINAL PLANS FOR
1194 GETTYSBURG
PIKE – HAROLD
DAVIS CONTINUES

3. If any, a statement on the plan indicating any proposed waivers, special exceptions, conditional uses or variances and date of action by Board. (Section 503.14/505.15)
4. Sewer Planning shall be approved prior to final plan approval. (Section 709/607.15)
5. Provide finished floor elevation, lowest floor elevation and note whether or not lowest floor proposed to be served by public sewer. (Section 505.19)
6. Place monuments and pins in accordance with Section 707 prior to recording Plan. (Section 505.13)
7. All outstanding fees, including recreation fees, must be paid prior to recording Plan. (Section 607.13)
8. Unless improvements are waived, provide a statement on the Plan that all public improvements will comply with the Township’s construction specifications. (Section 607.9)
9. Unless improvements are waived, an improvement guarantee in accordance with Article 13 and construction inspection escrow must be established with Township prior to plan’s recording. (Section 607.11 & 12)

ACNB BUSINESS
SIGN

No motion was made but the Board of Supervisors stated that ACNB should be going through the Carroll Township Zoning Hearing Board not to the Board of Supervisors and request a Special Exception or a Variance whichever is needed.

RELEASE OF
STORMWATER
ESCROW FOR
SCOTT PERRY

It was moved by Chairman Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Township Staff to release the Stormwater Escrow for Building Permit Number 3907 issued to Scott & Christy Perry in the amount of \$3,062.76 as of August 31, 2019.

ADOPT
RESOLUTION
2019-13
OPPOSING TO
HOUSE BILL 103

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2019-13 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania Opposing the Proposed Amendment to the Municipalities Planning Code Under House Bill 103.

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AWARD TRASH
HAULING BID FOR
JANUARY 01, 2020
TO DECEMBER 31,
2024 TO PENN
WASTE INC.

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to award the new Trash Hauling Contract for the period of January 01, 2020 to December 31, 2024 to Penn Waste, Inc. with the following options which removes the \$12.00 per year administrative fee to the residents:

Option 1 – Four 33 Gallon Containers per Dwelling Unit

Year	Cost Per Quarter	Cost Per Year
1	\$69.50	\$278.40
2	\$73.05	\$292.20
3	\$76.80	\$307.20
4	\$80.55	\$322.20
5	\$84.60	\$338.40

Option 2 – Low Volume Per-Bag Cost (18 Bags Min Per Yr)

Year	Cost Per Bag	Cost Per Year (Min)
1	\$7.00	\$126.00
2	\$7.35	\$132.30
3	\$7.75	\$139.50
4	\$8.10	\$145.80
5	\$8.50	\$153.00

2020 MMO FOR
CARROLL
TOWNSHIP
POLICE PENSION
PLAN

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to accept and approve the 2020 Minimum Municipal Obligation (MMO) for the Carroll Township Police Pension Plan in the amount of \$176,268.00 as prepared by Faye Romberger the Chief Administrative Officer.

2020 MMO FOR
CARROLL
TOWNSHIP
NON-UNIFORM
PENSION PLAN

It was moved by Chairman Ritter, seconded by Supervisor Rocco, and unanimously carried to accept and approve the 2020 Minimum Municipal Obligation (MMO) for the Carroll Township Non-Uniform Pension Plan in the amount of \$44,985.00 as prepared by Faye Romberger the Chief Administrative Officer.

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TRAFFIC STUDY
PROPOSALS FOR
MOUNTAIN ROAD
AND HARRISBURG
STREET LEFT HAND
TURN SIGNAL

No motion was made but the Board of Supervisors tabled the Traffic Study Proposals until the October 07, 2019 Board of Supervisors Work Session for U.S. Route 15, Mountain Road and Harrisburg Street left hand turn signal so that a third proposal could be obtained.

CARROLL
TOWNSHIP POLICE
CONTRACT
2019 – 2021

No motion was made but the Board of Supervisors tabled the Carroll Township Police Contract which includes the period of January 01, 2019 to December 31, 2021 until the October 07, 2019 Board of Supervisors Work Session.

ADOPT
ORDINANCE
2019-143
ORDINANCE
CODIFICATION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to adopt Ordinance Number 2019-143 – An Ordinance to approve, adopt, and enact an Ordinance Codification for the Township of Carroll, County of York, Commonwealth of Pennsylvania; to provide for the repeal of certain legislation not included therein; to save from repeal certain other legislation not included therein; and to provide penalties for tampering with the code.

ADVERTISE FOR
REQUEST FOR
PROPOSALS FOR
PUBLIC
ACCOUNTANT
FIRMS TO PERFORM
AUDITS

It was moved by Chairman Ritter, seconded by Supervisor Rocco, and unanimously carried to authorize the Township Staff to advertise for Request for Proposals for a Certified Public Accountant firm to perform the Township Audit's for the next three years 2019, 2020, and 2021.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of August 2019.

COMMITTEE
REPORTS

Supervisor Moyer-Schwille stated that she has met with Franklin Township Supervisors concerning the relocation of Route 74. Also, she will be going to the Dillsburg Borough Council meeting Tuesday, September 10, 2019 to present the relocation of Route 74 to them.

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ADJOURNMENT

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary