

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
SEPTEMBER 12, 2022  
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- ROLL CALL                    SUPERVISORS – Kelley Moyer-Schwille, Tim Kelly, Kelly Wall, Dave Bush, and Brent Sailhamer
- ATTENDEES                    Faye Romberger, Phillip Brath, P.E., Thomas Wargo, Chief, Brandon Slatt, Darrell Dethlefs, Esquire, Ken Farner, Hector Morales, Bob Kubistek, Mark Hagenbuch, Linda Hagenbuch, Gary Reihart, Cindi Snoke, Mark Snoke, and Valarie Slothower
- ZOOM ATTENDEES        Peggie Williams, Bruce Janasik, Joe Brye, and Vicki Church
- Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.
- CALL TO ORDER              Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:32 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
- APPROVAL OF THE  
TREASURER’S  
REPORT                      It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated September 12, 2022 as submitted, which includes the Open Bill List up to and including September 07, 2022 in the amount of \$86,326.52, Cash Flow Reports for August 2022, Compared to Budget Reports for September 2022, and Check Register Report for August 2022 to ratify the August 2022 Bill List.
- PUBLIC COMMENT              Chairman Kelly asked for public comment.
- Ken Farner – 285 Ore Bank Road – questioned Peggie Williams article in the Banner. He also questioned the minutes where Phillip Brath, Township Engineer, stated the rezoning changes were minimal. The Fager property was changed to Commercial. The property along Route 74 was changed to Industrial for the warehouse. He also stated that York County Planning Commission recommended that the changes not be adopted.

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APPROVAL OF THE  
AUGUST 01, 2022  
WORK SESSION  
MINUTES

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to approve the August 01, 2022 Board of Supervisors Work Session Minutes as submitted.

APPROVAL OF THE  
AUGUST 08, 2022  
MINUTES

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the August 08, 2022 Board of Supervisors Meeting Minutes as submitted.

RESOLUTION  
NUMBER 2022-15  
STONEBRIDGE  
CROSSING PHASE I  
STREET  
DEDICATION

It was moved by Supervisor Wall to adopt Resolution Number 2022-15 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept the street dedication of a Portion of Stonebridge Drive, Graystone Court, Heathstone Court, and Cobblestone Way for the Stonebridge Crossing Phase I Development and pay the Liquid Fuels fee of \$3,327.48. Motion died for a lack of a second.

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to table Resolution Number 2022-15 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept the street dedication of a Portion of Stonebridge Drive, Graystone Court Heathstone Court, and Cobblestone Way for the Stonebridge Crossing Phase I Development until the October 10, 2022 Board of Supervisors meeting.

Linda Hagenbuch – 821 W. Siddonsburg Road – questioned who stated they will be suing the Township. This issue has going on long enough and she wants Resolution passed to dedicate the streets.

Cindi Snoke – 823 W. Siddonsburg Road – stated that she wants the private/access drive.

Joe Brye – 102 Stonebridge Drive – stated he wants a safe environment for this access drive.

Mark Hagenbuch – 821 W. Siddonsburg Road – stated the vegetation barrier was not installed because residents would not allow the installation.

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RESOLUTION  
NUMBER 2022-15  
STONEBRIDGE  
CROSSING PHASE I  
STREET  
DEDICATION  
CONTINUES

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer to release \$379,019.02 from the financial surety being held for improvements completed in the Stonebridge Crossing Phase I development on Lexon Surety Group Bond No. 1012872. This will reduce the surety for this project from \$399,091.02 to \$20,000.00. The twenty thousand dollars (\$20,000.00) is being held for the E & S for the stormwater basin conversion until the NPDES permit is closed.

Supervisor Wall withdrew her motion and Supervisor Sailhamer withdrew his second.

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to table the release of the financial surety for Stonebridge Crossing Phase I Development until the October 10, 2022 Board of Supervisors meeting.

RESOLUTION  
NUMBER 2022-24  
LOCUST HILL  
FARMS STREET  
DEDICATION

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2022-24 A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept the street dedication of Locust Hill Way for the Locust Hill Farms Development and pay the Liquid Fuel fee of \$1,053.00. This will be contingent upon receipt of the Liquid Fuels Fee and receiving a corrected copy of deed of dedication notarized.

DILLSBURG  
MAVIS TIRE  
SURETY  
RELEASE

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to release the Site Improvement Bond Liberty Mutual Bond Number 019054447 for Dillsburg Mavis Tire in the amount of \$10,000.00. This will reduce the surety for this project from \$10,000.00 to zero.

Supervisor Sailhamer questioned the attorney's letter.

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RELOCATION OF  
ROUTE 74 AND  
GRADE  
SEPARATION  
INTERCHANGES  
AND COST  
ESTIMATE  
STUDY

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to set the following priorities for the Relocation of Route 74 and grade separation interchanges as follows:

1. Southern End Route 74 between and around Glenwood Road/Range End Road/Golf Course Road
2. Ore Bank Road/Spring Lane Road grade separation
3. Northern end Route 74 around Bob Ruth Ford

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to authorize Phillip Brath, Township Engineer, to prepare a Cost Estimate Study for these interchanges.

Supervisor Bush questioned the cost estimates study since this is not going to happen within the next three years.

TEXT CHANGES  
TO THE CARROLL  
ZONING  
ORDINANCE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to authorize Phillip Brath, Township Engineer, to forward the proposed Carroll Township Zoning Ordinance 2022 Zoning Ordinance Amendments Changes to York County Planning Commission and Carroll Township Planning Commission for their review and comments.

DILLSBURG  
VENTURES  
TIME  
EXTENSION

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to grant Dillsburg Ventures Village at South Mountain a one-month time extension from September 12, 2022 to October 10, 2022.

ACTUARIES  
TO EVALUATE  
POLICE PENSION  
RISK/COST FACTOR

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to table the appointment of an Actuaries to evaluate the Police Pension Risk/Cost factor until the October 10, 2022 Board of Supervisors Meeting.

INCH'S PROPERTIES  
CONDITIONAL USE  
APPLICATION  
HEARING SET

It was moved by Supervisor Wall, seconded by Supervisor Wall, and unanimously carried to set the Conditional Use Application Hearing for Thursday, September 29, 2022 at 6:30 p.m. for the Inch's Properties, LLC – Conditional Use Application – Multiple-Family Residential Dwellings (Apartments).

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**INDEPENDENT  
INVESTIGATION  
OF CITIZENS  
COMPLAINT**

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and carried based upon the Board's review on the Independent Investigation of Citizens Complaint, to close out the investigation and no further action will be taken.

Supervisor Bush abstained from the vote.

Gary Reihart – 150 Ore Bank Road – questioned if he could now get a copy of the complaint.

Supervisor Sailhamer asked Brandon Slatt for a total cost for the investigation.

**AWARD RFP  
FOR PUBLIC  
ACCOUNTANTS  
TO AUDIT THE  
ACCOUNTS  
2022, 2023 & 2024**

It was moved by Supervisor Moyer-Schwille to award the RFP to Smith Elliott & Kearns & Company LLC as the Accounting Firm to audit the Township Funds for 2022, 2023, and 2024 in the amount of 2022 - \$7,575.00, 2023 - \$7,795.00, and 2024 - \$8000.00.

Motion died for a lack of a second.

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to award the RFP to Hamilton Musser PC as the Accounting Firm to audit the Township Funds for 2022, 2023, and 2024 in the amount of 2022 - \$6725.00, 2023 - \$6,950.00, and 2024 - \$7,175.00.

**SET PROPOSED  
2023 BUDGET  
WORK SESSIONS**

It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to authorize Township Staff to advertise the following Work Session Meetings to discuss the Proposed 2023 Budget: Tuesday, October 04, 2022 – at 6:30 p.m., Tuesday, October 25, 2022 – at 6:30 p.m. and Wednesday, October 26, 2022 – at 6:30 p.m. At the October 4<sup>th</sup> meeting the Revenues and Police Department Expenditures will be discussed. At the October 25<sup>th</sup> meeting the Highway Department, Administration Department and all other Departments Expenditures will be discussed. At the October 26<sup>th</sup> meeting Revenues and Expenditures will be finalized.

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2023 MMO FOR  
CARROLL  
TOWNSHIP  
POLICE PENSION  
PLAN

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to accept and approve the 2023 Minimum Municipal Obligation (MMO) for the Carroll Township Police Pension Plan in the amount of \$209,404.00 as prepared by Faye Romberger, the Chief Administrative Officer.

2023 MMO FOR  
CARROLL  
TOWNSHIP  
NON-UNIFORM  
PENSION PLAN

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer and unanimously carried to accept and approve the 2023 Minimum Municipal Obligation (MMO) for the Carroll Township Non-Uniform Pension Plan in the amount of \$58,944.00 as prepared by Faye Romberger, the Chief Administrative Officer.

PAY INCREASE  
FOR NON-UNION  
FULL TIME  
EMPLOYEES

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to increase the Non-Union Full Time Employees by 1.5 percent not to exceed a 4 percent increase effective the pay period starting September 05, 2022 and amend the Employee Handbook to show that the Sick Leave Buyback will be changed from one for every five to one for every three days effective immediately.

DASC REQUEST  
TO USE PORTABLE  
LIGHTING AT  
CHESTNUT PARK

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Dillsburg Area Soccer Club to use portable lighting at Chestnut Park between the hours of 5:00 p.m. and 8:00 p.m. Monday through Friday from September 26, 2022 until November 12, 2022 contingent upon that portable lighting is not used on Saturdays and Sundays and that the lighting does not impede onto neighboring properties.

PURCHASE CDS  
FROM EDWARD  
JONES FOR THE  
GENERAL FUND  
AND CAPITAL  
RESEVE FUND

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the the Township Secretary/Treasurer to transfer \$700,00.00 of the General Fund Money and \$500,000.00 of Capital Reserve Money into 36-month CDs at Edward Jones at the interest rate of 3.5 percent and into individual CDs not to exceed \$250,000.00 each.

ADDITIONAL  
PUBLIC COMMENT

Valarie Slothower -7 Briar Court – is questioning the streetlight on her street that has been out for over a year due to an accident. Just wondering when it will be replaced.

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POLICE REPORT Chief Thomas Wargo presented the Police Report for the month of August 2022.

COMMENDATION AWARDS Chief Wargo present Certificate of Commendation Awards to Officers Justin Rogerson, Elias Martinez, and Terry Williams for saving a life of a resident that was in cardiac arrest at the Giant Food Store.

Rev. Teresa Martin, daughter of the gentleman that was in cardiac arrest was here to thank the Officers that helped to save her dad.

FIRE REPORT Hector Morales, Chief, presented the Fire Report for the month of August 2022. Chief Morales stated that they have final design plans for the new fire engine that will replace 1996 engine. The cost will be \$841,924.00 and they are three years out for the build of the engine.

Supervisor Wall questioned the permanently hiring of firefighters Monday – Friday instead of Part-Time.

Monaghan Vol. Fire Company Fire Report from June 01, 2022 to August 31, 2022 is available.

ADJOURNMENT It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary