

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 13, 2021
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ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Tim Kelly, and Dominic DePalma

ATTENDEES Faye Romberger, Chief Thomas Wargo, Phillip Brath, P.E., Duane Stone, Esquire, Mark Snyder, Donald Dye, Connie Williams, James Hess, Anthony Vigliano, William Bissett, and David Bush

ZOOM ATTENDEES Peggie Williams

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Trostle announced that the Board of Supervisors held an Executive Session on Monday, September 07, 2021 prior to the Board of Supervisors Work Session at 5:30 p.m. to discuss contract issues and litigation issues.

HIRING OF FULL TIME POLICE OFFICER THOMAS REDIFER It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to hire Thomas Redifer as a Carroll Township Police Officer fulltime effective September 27, 2021 and set rate of compensation at \$30.38 per hour.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated September 13, 2021 as submitted, which includes the Open Bill List up to and including September 09, 2021 in the amount of \$65,850.40, Cash Flow Reports for August 2021, Compared to Budget Reports for August 2021, and Check Register Report for August 2021 to ratify the August 2021 Bill List.

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PUBLIC COMMENT

Chairman Trostle asked for public comment.

Anthony Vigliano -2247 Old York Road – is asking the Board to write a letter to PennDOT to request that a traffic study be done along Old York Road located in Carroll Township.

The Board stated that this matter will be placed on October 04, 2021 Board of Supervisors Work Session for further discussion.

**APPROVAL OF THE
AUGUST 02, 2021
WORK SESSION
MINUTES**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to approve the August 02, 2021 Board of Supervisors Work Session Minutes contingent upon correcting the spelling of Anthony Salomone last name to Salomone

**APPROVAL OF THE
AUGUST 09, 2021
MINUTES**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and carried to approve the August 09, 2021 Board of Supervisors Meeting Minutes as submitted.

**IMPACT FEE
STUDY
DID NOT CARRY**

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, to authorize the first step of the Impact Fee Study to determine if the Township would like to continue with the Impact Fee Study and authorize the payment not to exceed \$3,000.00 for 20 to 30 hours of work for Gibson-Thomas to do the study.

The motion did not carry. Chairman Trostle, Supervisors Moyer-Schwille and Kelly all voted no.

**ADAPTED TRAFFIC
SIGNALS ALONG
U.S. RT. 15
MONITOR THE
LIGHTS AT
PENNDOT
TABLED**

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to table the authorization for Miguel dela Riva from Gibson-Thomas to monitor the adapted traffic signals system at PennDOT periodically to make sure the traffic is flowing correctly along the U.S. Rt. 15 corridor.

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RHYTHM SYSTEM
OPTION 4 FOR
SUPPORT

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to notify Rhythm System that Carroll Township will be going with their Option 4 that if Carroll Township needs Rhythm’s support, we will pay on an hourly basis for a technician \$110.00 per hour and for an Engineer if needed \$150.00 per hour.

DILLSBURG
VENTURES
TIME EXTENSION

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to grant Dillsburg Ventures – Village at South Mountain a one-month time extension from September 13, 2021 to October 11, 2021.

RESOLUTION
2021-38
TABLED

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to table Resolution Number 2021-38 - A Resolution amending the Northern York County Region Comprehensive Plan as per the Carroll Township Board of Supervisors Public Hearing held on July 19, 2021 until the October 11, 2021 Board of Supervisors meeting.

ORDINANCE
2021-250
AMENDING THE
ZONING ORDINANCE
AND ZONING MAP

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Trostle, and unanimously carried to adopt Ordinance Number 2021-250 – The Carroll Township Zoning Ordinance of 2021 to amend the Carroll Township Zoning Ordinance and Zoning Map as per the Carroll Township Board of Supervisors Public Hearing held on July 19, 2021.

EMPLOYMENT
AGREEMENT FOR
FAYE ROMBERGER

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor DePalma, and unanimously carried to authorize the Chairman of the Board, Bruce Trostle and Duane Stone, Esquire, Township Solicitor, to execute this Agreement and enter into an Employment Agreement with Faye Romberger, Secretary/Treasurer from September 12, 2021 to December 31, 2023.

EMPLOYMENT
AGREEMENT FOR
THOMAS WARGO

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor DePalma, and unanimously carried to authorize Chairman of the Board, Bruce Trostle and Faye Romberger, Township Secretary, to execute this Agreement and enter into an Employment Agreement with Thomas Wargo, Chief of Police, from September 13, 2021 to December 31, 2024.

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APPOINTMENT TO
PLANNING
COMMISSION

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Vincent A. Sabia to the Carroll Township Planning Commission to fill the unexpired term of Perry Bates which expires March 2024.

GENERAL CODES
ZONING
ORDINANCE AND
ZONING MAP
AMENDMENT
SUPPLEMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to authorize the expenditure for the Supplement on the Carroll Township Zoning Ordinance and Zoning Map amendments to General Code with a price estimate between \$6,935.00 and \$7,305.00. This will increase the budget line item 01-404-343 by this amount.

HIGHWAY
DEPARTMENT
MOVE MONIES
FROM 01-430-210
TO 01-410-240 TO
PURCHASE PLOW
AND TAILGATE
SPREADER

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Faye Romberger, Secretary/Treasurer to move \$11,000.00 from the 2021 Highway Department line item 01-430-210 Road Maintenance to line item 01-430-240 Equipment Purchase to purchase a plow and tailgate spreader from Stephenson Equipment, Inc., Co-Stars #025-171 in the amount of \$10,501.00.

OLD MILL ROAD
TOWNSHIP
PROPERTY
SURVEY

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to authorize Todd Lyons to survey the property on Old Mill Road (Tax Map OC Parcel 81A) that is owned by Carroll Township not to exceed \$800.00.

2022 MMO FOR
CARROLL
TOWNSHIP
POLICE PENSION
PLAN

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to accept and approve the 2022 Minimum Municipal Obligation (MMO) for the Carroll Township Police Pension Plan in the amount of \$231,615.00 as prepared by Faye Romberger, the Chief Administrative Officer.

2022 MMO FOR
CARROLL
TOWNSHIP
NON-UNIFORM
PENSION PLAN

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to accept and approve the 2022 Minimum Municipal Obligation (MMO) for the Carroll Township Non-Uniform Pension Plan in the amount of \$54,985.00 as prepared by Faye Romberger, the Chief Administrative Officer.

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AMERICAN RESCUE
PLAN CONTRACT
WITH
ZELENKOFKSKE
ACELROD, LLC
FOR SUPPORT

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and carried to authorize Faye Romberger, Secretary/Treasurer, to sign the contract with Zelenkofske Axelrod, LLC in the amount of \$17,050.00 to provide technical assistance and advice in relation to the policies, procedures, and accountability for the American Rescue Plan Act funding program. The fee \$17,050.00 will be paid in two equal payments of \$8,525.00 in September 2021 and September 2022 and paid out of the American Rescue Plan Fund.

Supervisor Moyer-Schwille voted no.

SET PROPOSED
2022 BUDGET
WORK SESSIONS

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to authorize Township Staff to advertise the following Work Session Meetings to discuss the Proposed 2022 Budget: Wednesday, October 20, 2021 – at 6:00 p.m., Thursday, October 21, 2021 – at 6:00 p.m. and Wednesday, October 27, 2021 – at 6:00 p.m. At the October 20th meeting the Revenues and Police Department Expenditures will be discussed. At the October 21st meeting the Highway Department, Administration Department and all other Departments Expenditures will be discussed. At the October 27th meeting Revenues and Expenditures will be finalized.

DISTRIBUTION OF
OF 2021 FIRE
COMPANY
DONATION OF
\$95,000.00

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to distribute Carroll Township's 2021 Fire Company Donation of \$95,000.00 as follows - 75% to Northern York County Fire Rescue and 25% to Monaghan Fire Company. Northern York County Fire Rescue will receive \$71,250.00 and Monaghan Fire Company will receive \$23,750.00. The Board also voted to give Northern York County Fire Rescue an addition \$20,000.00 donation for 2021. That makes Northern York County Fire Rescue total 2021 donation at \$91, 250.00.

DISTRIBUTION
OF 2021
VOLUNTEER
FIREMEN'S RELIEF
STATE AID
TABLED

It was moved by Supervisor Moyer-Schwille, seconded Supervisor Kelly, and unanimously carried to table the distribution of the 2021 Volunteer Firemen's Relief State Aid money until we receive the money from the State.

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MISCELLANEOUS
2021 DONATIONS

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to pay the following Miscellaneous 2021 donations as follows:

Farmer's Fair - \$2,500.00
Dillsburg Public Library - \$4,500.00
New Hope Ministries - \$1,500.00

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of August 2021.

SPCA OF YORK
COUNTY 2022
ANIMAL CARE
AND HOUSING
AGREEMENT

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to enter into the SPCA of York County 2022 Animal Care and Housing Agreement dated August 02, 2021 and pay an annual sum of \$3,059.10 on or before December 31, 2021.

THANK YOU
LETTER FOR
SGT. DAVID SMITH

Chief Wargo stated that he received a thank you letter from a resident in Carroll Township on how Sgt. David Smith handled a call to her house.

FIRE REPORT

Don Dye presented the Fire Report for Northern York County Fire Rescue for the Month of August 2021.

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor DePalma, and unanimously carried to adjourn the meeting at 7:36 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary