

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 14, 2020
Page 1 of 5**

ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Tim Kelly, and Dominic DePalma

SUPERVISORS ZOOM – Kelly Wall

ATTENDEES Faye Romberger, Phillip Brath, P.E., Chief Thomas Wargo, and Duane Stone

ZOOM ATTENDEES Peggie Williams, Scott Vance, Jim Hess, and Brian Mackalonis

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:45 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Trostle announced that the Board of Supervisors held Executive Sessions Tuesday, September 08, 2020 prior to the Board of Supervisors Work Session and Monday, September 14, 2020 prior to the Board of Supervisors Regular Meeting to discuss personnel issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to approve the Treasurer’s Report dated September 14, 2020 as submitted, which includes the Open Bill List up to and including September 10, 2020 in the amount of \$222,679.55, Cash Flow Reports for August 2020, Compared to Budget Reports for August 2020, and Check Register Report for August 2020 to ratify the August 2020 Bill List.

PUBLIC COMMENT Chairman Trostle asked for public comment.

Scott Vance – 104 Stonebridge Drive – he lives in the Stonebridge Crossing Phase I Development. Mr. Vance asked for an update on the paving of this development since the September 08, 2020 Work Session meeting. Mr. Vance was told this matter would be discussed later inline with the agenda.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 14, 2020
Page 2 of 5**

APPROVAL OF THE AUGUST 03, 2020 WORK SESSION MINUTES

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to approve the August 03, 2020 Board of Supervisors Work Session Minutes as submitted.

APPROVAL OF THE AUGUST 10, 2020 MINUTES

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the August 10, 2020 Board of Supervisors Meeting Minutes as submitted.

WINDY HEIGHTS PHASE I FINANCIAL SURETY RELEASE

It was moved to by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to release the financial surety being held by BB&T (Branch Banking and Trust) Irrevocable Letter of Credit No. 41300161 in the amount of \$183,163.20 for the improvements in the Windy Heights Phase I Development. This will reduce this Letter of Credit 41300161 to zero.

WINDY HEIGHTS PHASE II FINANCIAL SURETY RELEASE

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to release the financial surety being held by BB&T (Branch Banking and Trust) Irrevocable Letter of Credit No. 41300083 in the amount of \$907,116.98 for the improvements in the Windy Heights Phase II Development. This will reduce this Letter of Credit 41300083 to zero.

ESQUESTRIAN MANOR FINANCIAL SURETY RELEASE

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to release the financial surety being held in the amount of \$17,910.34 for the improvements in the Equestrian Manor Development. This will reduce this cash surety to zero.

RESOLUTIONS 2020-37, 2020-38, 2020-39, 2020-40 AND 2020-41
PROCLAMATION OF LOCAL DISASTER EMERGENCY

It was moved by Supervisor Wall, seconded by Chairman Trostle, and unanimously carried to adopt Resolution Numbers 2020-37, 2020-38, 2020-39, 2020-40 and 2020-41 - Resolutions of the Board of Supervisors of Carroll, Township, York County Pennsylvania to hereby declare the existence of a disaster emergency in Carroll Township, York County by approving the Proclamation of Local Disaster Emergency because of the COVID-19 pandemic.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 14, 2020
Page 3 of 5**

ADVERTISE
FOR SEALED BIDS
FOR THE LEFT TURN
ARROWS
(EQUIPMENT AND
UPGRADES) AT
U.S. RT 15 AND
MOUNTAIN RD/
HARRISBURG ST

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to authorize the Township Staff to advertised for sealed bids for the equipment needed and upgrades to install left turn arrows at the intersection of U.S. Route 15 and Mountain Road and Harrisburg Street.

2020 FINANCIAL
SURETY INCREASE
BY 10%

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to authorize Phillip Brath, Township Engineer, to notify Logan Meadows Phase I, Chadwick Meadows Phase II, Logan Meadows Phase III, Stonebridge Crossing Phase I, and Carroll Village Phase 1A that they will need to increase their financial surety by 10% for 2020.

PRELIMINARY/
FINAL PLANS FOR
R.F. FAGER
TIME EXTENSION

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision and Land Development Plan for R. F. Fager Company Facility – 2 Lots until December 21, 2020.

UPDATE ON
STONEBRIDGE
CROSSING
STREET
DEDICATION

Phillip Brath, Township Engineer, stated that we received an email from the Developer of Stonebridge Crossing Phase I. He is planning on doing the concrete repairs and paving this fall. The Developer is to get in touch with Mr. Brath and Brandon Slatt to discuss the issues.

Scott Vance stated that he had talked to the contractor when they were in the development and they are planning on installing the driveways for Lots 98 and 99 and replace the trees.

TOWNSHIP
SOLICITOR

Duane Stone stated that he has been working on the rezoning items, personnel issues, and the red-light issues.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 14, 2020
Page 4 of 5**

INSTALL
SIGN AT
CHESTNUT PARK

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to award the Chestnut Park sign to A-B Monument Sign Costars #032-008 for a double faced sign with cedar posts in the amount of \$9,557.00 with brown wood grain and with the logo of B2 to be paid out of the Carroll Township Recreation Fund.

SWITCH TO
BENECON IIC
FOR LIFE
INSURANCE AND
LONG TERM
DISABILITY
INSURANCE

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to change the Employee Benefits for Life Insurance and Long Term Disability Insurance to Benecon IIC Program with OneAmerica and change the Long Term Disability Insurance to go into effect in ninety (90) days instead of one hundred sixty (160) days.

ADVERTISE
COMCAST
FRANCHISE
RENEWAL
AGREEMENT
PROPOSED
ORDINANCE
2020-245

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to authorize the Township Staff to advertise Proposed Ordinance Number 2020-245 – An Ordinance of Carroll Township Authorizing Execution of a Cable Franchise Agreement between the Township and Comcast of Colorado/Pennsylvania/West Virginia, LLC and Comcast of Southeast Pennsylvania, LLC to take action at the Carroll Township Board of Supervisors Meeting scheduled for Monday, October 12, 2020.

YORK COUNTY
CARES ACT GRANT
AUTHORIZATION
TO SIGN
PAPERWORK

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to authorize Faye Romberger, Township Secretary/Treasurer, to sign the Certification and Acknowledgement of CARES Act Fund, COVID-19 Relief Block Grant Program Financial Allocation – Justification and the Grantee Attestation Pursuant to the York County COVID-19 Block Grant Program on behalf of Carroll Township.

2021 MMO FOR
CARROLL
TOWNSHIP
POLICE PENSION
PLAN

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to accept and approve the 2021 Minimum Municipal Obligation (MMO) for the Carroll Township Police Pension Plan in the amount of \$231,822.00 as prepared by Faye Romberger the Chief Administrative Officer.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 14, 2020
Page 5 of 5**

2021 MMO FOR
CARROLL
TOWNSHIP
NON-UNIFORM
PENSION PLAN

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to accept and approve the 2021 Minimum Municipal Obligation (MMO) for the Carroll Township Non-Uniform Pension Plan in the amount of \$56,007.00 as prepared by Faye Romberger the Chief Administrative Officer.

FINANCE
COMMITTEE
SET MEETING
DATES

The Finance Committee will meet Monday, September 21, 2020 and Tuesday, September 29, 2020 at 7:00 p.m. to discuss the proposed 2021 Budget.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of August 2020.

LICENSE PLATE
READER
PURCHASE

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to purchase the License Plate Reader from Securewatch 24 which includes three (3) Camera Auto Vu system in black not to exceed \$20,000.00 to be paid out of the Capital Reserve Fund. This price includes all the equipment, software, and installation.

SET TRICK OR
TREAT NIGHT

It was moved by Supervisor Wall, seconded by Chairman Trostle, and unanimously carried to set Trick or Treat Night for Thursday, October 29, 2020 from 6:00 p.m. to 8:00 p.m.

FIRE REPORT

Chairman Trostle stated that the Township has received the Fire Report from Northern York County Fire Rescue and Monaghan Fire Company for the month of August 2020. If anyone has any questions, please let the Secretary know so we can get your questions answered.

ADJOURNMENT

It was moved by Chairman Trostle, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary